



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

July 08, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

18 July 8, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AMENDMENT 1 TO CONTRACT NO. 78102 FOR SUNSHINE SHUTTLE SERVICE (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This action is to amend the contract for Sunshine Shuttle Service in the unincorporated community of South Whittier to expand the service area to add the Edmund D. Edelman Children's Court Shuttle and the Los Nietos Community Shuttle Services in the City of Monterey Park and the unincorporated County communities of City Terrace and Los Nietos.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the contract work continues to be statutorily exempt from the provisions of the California Environmental Quality Act.
2. Find that this service continues to be more economically performed by an independent contractor than by County of Los Angeles employees.
3. Approve Amendment 1 to Contract No. 78102 with Southland Transit, Inc., for Sunshine Shuttle Service to expand the service area commencing on August 1, 2014, or execution by both parties, whichever occurs last, at an additional contract amount of \$113,789 increasing the contract amount from \$649,188 to \$762,977 prorated for the current contract term with an additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles in accordance with the contract; increase the annual amount from \$649,188 to \$876,765 with an additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles in accordance with the contract for each of the remaining four optional contract years; and increase the

monthly amount from \$54,099 to \$73,064 for an optional month-to-month extension up to 6 months with a maximum potential contract term of 66 months and a maximum potential contract sum of \$4,818,420.

4. Authorize the Director of Public Works or her designee to increase the annual contract amount up to an additional 10 percent of the contract annual sum for unforeseen, additional work within the scope of the contract, if required.

5. Authorize the Director of Public Works or her designee to execute the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to expand the service area to include the Edmund D. Edelman Children's Court Shuttle and the Los Nietos Shuttle Services. The County will continue to provide public transit service between the Children's Court; California State University, Los Angeles; Metrolink station; other County facilities within its vicinity; and to the residents in the unincorporated County community of Los Nietos. The current contractor, Keolis Transit America, is unable to continue to provide service after August 31, 2014, due to the closure of their primary operating location.

The Department of Public Works has contracted for the Edmund D. Edelman Children's Court Shuttle Service since 1991 and the Los Nietos Shuttle Service since 2000.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive and cost-effective manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The requested additional service will increase the contract amount from \$649,188 to \$762,977 with an additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles in accordance with the contract for the remaining six months in the initial contract term. This reflects an increase to the annual amount from \$649,188 to \$876,765 with an additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles in accordance with the contract for each of the remaining four optional contract years, and increase the monthly amount from \$54,099 to \$73,064 for an optional month-to-month extension up to six months plus 10 percent contingency for unforeseen, additional work within the scope of work of the contract, if required.

The funds for the Edmund D. Edelman Children's Court Shuttle Service in the amount of \$178,696 are available in the Top-of-Pot (TOP) Proposition A Local Return Transit Program in the Transit Enterprise Fund Fiscal Year 2014-15 Budget. Fifty-eight percent of the annual cost will be reimbursed by the Sheriff's, Consolidated Fire Protection District, County Counsel, and Children and Family Services Departments through departmental service orders.

Funds for the Los Nietos Shuttle Service, in the amount of \$48,881, are available in the Fourth Supervisorial District's Proposition A Local Return Transit Program in the Transit Enterprise Fund Fiscal Year 2014-15 Budget.

Funds to finance the additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles are available in the TOP Proposition A Local Return Transit Program and the Fourth Supervisorial District's Proposition A Local Return Transit Program in the Transit Enterprise Fund Fiscal Year 2014-15 Budget. Funds to finance the contract's future and option years, including 10 percent additional funding for contingencies, will be requested through each department's annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On January 7, 2014, Agenda Item 31, the Board approved Contract No. 78102 for the Sunshine Shuttle Service in the unincorporated community of South Whittier for an initial 1-year period with four 1-year renewal options and a month-to-month extension up to 6 months for a total contract period of 66 months, at an annual contract amount of \$649,188, which includes \$50,000 for major vehicle repair work and graphics to County-provided service vehicles in accordance with the contract, commencing on February 1, 2014, with Southland Transit, Inc., located in El Monte, California.

Commencing on August 1, 2014, or execution by both parties, whichever occurs last, this contract will expand the service area to add the Edmund D. Edelman Children's Court Shuttle and the Los Nietos Community Shuttle Services.

Amendment 1, which is substantially similar to the enclosed form (Enclosure), will continue the contract's current terms, specifications, and conditions. Prior to the Director of Public Works or her designee executing this amendment, the contractor will sign and County Counsel will review it as to form.

The contractor will continue to pay its full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and confirms that it will comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to the contract, as County employees can perform this contracted service. The contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour, as specified in the LWO adopted by the Board on March 15, 2007, and confirmed that it continues to comply with the County's Living Wage reporting requirements.

Pursuant to the applicable memorandum of understanding, the appropriate union was notified on May 7, 2014, of this recommended action to amend the contract.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the amended service can be performed more economically by the private sector.

ENVIRONMENTAL DOCUMENTATION

This service is statutorily exempt from the provisions of the California Environmental Quality Act, pursuant to Section 21080 (b) (10) of the Public Resources Code. This exemption provides for the

implementation of passenger or commuter transit services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the amendment will continue the current contracted service and expand the service area.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER

Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department, Contract
Division (w/o enc.)

AMENDMENT 1 TO CONTRACT NO. 78102SUNSHINE (SOUTH WHITTIER) SHUTTLE SERVICE

THIS AMENDMENT, made and entered into this ____ day of _____, 2014, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and SOUTHLAND TRANSIT, INC., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 78102 was entered into between the COUNTY and the CONTRACTOR, on January 7, 2014, to provide the Sunshine Shuttle Service in the unincorporated community of South Whittier for a period of one year with four 1-year renewal options commencing on February 1, 2014; and

WHEREAS, the COUNTY desires to expand the service area to include the Edmund D. Edelman Children's Court Shuttle and the Los Nietos Shuttle Services, commencing on August 1, 2014, or execution by both parties, whichever occurs last.

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 78102 between them shall be amended as follows:

FIRST: The Contract is hereby amended to provide that the CONTRACTOR shall expand the service to include the Edmund D. Edelman Children's Court Shuttle and the Los Nietos Shuttle Service as reflected in Attachment A, commencing on August 1, 2014, or execution by both parties, whichever occurs last.

This Contract's Exhibit G, Service Route, Schedule, and Fare shall be expanded to include the routes depicted in Attachment A.

SECOND: The Contract's sum, for the remaining current contract term, will increase from \$649,188 to \$762,977 prorated for the current contract term with an additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles in accordance with the contract, an increase of \$133,789. This Contract's annual sum for each of the remaining four optional contract years will be increased by \$247,577, increasing the annual amount from \$649,188 to \$876,765 with an additional \$20,000 annually for major vehicle repair work and graphics to County-provided service vehicles in accordance with the Contract; and the monthly amount will increase from \$54,099 to \$73,064 for an optional month-to-month extension up to six months or such greater amount as the Board may approve (Maximum Contract Sum).

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FOURTH: This Contract's LW-8 is revised to add LW-8.1 (Cost Methodology), as reflected in Attachment C for the additional service.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By _____
Deputy

SOUTHLAND TRANSIT, INC.

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name